

## SETTING UP - DISMANTLING - TECHNICAL NOTES

This document must be consider as a General Regulations integration:

### SETTING UP

Stand installation will be allowed on Thursday 7<sup>th</sup>, Friday 8<sup>th</sup>, Saturday 9<sup>th</sup>, Sunday 10<sup>th</sup>, Monday 11<sup>th</sup> and Tuesday 12<sup>th</sup> September from 8 a.m. to 6 p.m. The technical services and SATE will be operating from 8 a.m. to 6 p.m. It is possible to apply for early and/or late entry using the dedicated form available on the [Geofluid website](http://www.geofluid.it). Pre-equipped stands will be available to exhibitors from Monday September 11<sup>th</sup>.

### INSTALLATIONS

The stand must fit within the allocated area. Installations of stands over 3 meters high, as well as two-story stands (which may not exceed 5 meters in height) must be submitted to Piacenza Expo for technical approval by a written request.

### EXHIBITION CENTRE ACCESS

To be allowed to access the exhibition Centre (during setting up, fair and dismantling) both exhibitors, installers and carriers must show to the security staff the Fitter's PASS. This pass is mandatory and needs to be previously requested online by filling the form available in your private area and printed before arriving.

All vehicles and person entering the exhibition centre might be checked in and out at the Security check points. The transit accompanying document and other documents accompanying the goods might be checked by the security staff.

### DISMANTLING

Dismantling will be allowed on Sunday 17<sup>th</sup>, Monday 19<sup>th</sup> and Tuesday 20<sup>st</sup> September from 8 a.m. to 6 p.m. Dismantling is not allowed, not even small sections, before the end of the fair. Stand installers are not allowed to enter on Saturday evening. On Saturday 18<sup>th</sup> September from 3 p.m. to 7 p.m. only goods, samples and other small material can be removed from the stands by hand, no mechanical equipment/vehicles support will be allowed. It is highly recommended to remove all valuable and fragile items from the stands Saturday afternoon (as mentioned above).

**In order to remove products and materials from the Exhibition Centre, for any reason whatsoever, the administrative position must be regularized.**

### SUPERVISION

Exhibitors are responsible for the safekeeping and surveillance of their stands during the entire opening hours of the exhibition and during set-up and dismantling. To those companies who are exhibiting objects that can be easily taken away, it is highly recommended to keep their surveillance at all time during the opening hours.

### TRACKED VEHICLES

Transit inside the Exhibition Centre is permitted only to tracked vehicles equipped with smooth belts and approved for circulation on public roads.

Access to the halls requires authorization from the Piacenza Expo Technical Office. The exhibitor is responsible for any damage caused to the road surface and floors of the halls.

### MOTOR VEHICLES ACCESS

Internal combustion engine vehicles can be exhibited in the halls only if the tanks have a small quantity of fuel, enough to enter and exit the exhibition grounds. The battery of the vehicles must be disconnected and the fuel tank closed. Combustion engines cannot be run in the halls. Any demonstrations can only be performed outdoor.